Viewing Cancelled Users

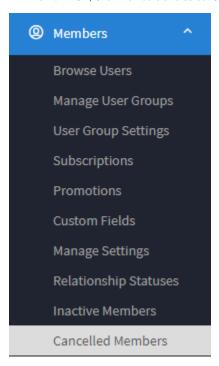In order to keep an eye on your site and see why users might be canceling their accounts, you will need to see it in the AdminCP. This tutorial shows you how to find it.

- In the AdminCP, Click Members and select Cancelled members

- You will find a list of any members that canceled and their reason, including feedback if they gave any.

Full Name ⇕	E-Mail ⇕	User Group ⇕	Reasons Given	Feedback Text ⇕	Deleted On ⇕	Options
▓▓▓▓	▓▓▓▓	Registered User	I don't find this site useful		May 4, 2018	Delete
▓▓▓▓	▓▓▓▓	Registered User			April 15, 2018	Delete
▓▓▓▓	▓▓▓▓	Registered User	I have a privacy concern		April 10, 2018	Delete

- To delete the ones you have viewed, just click to the left and select Delete Feedback.

Manage Cancellation Options	**Cancelled Members**					Add New Option

Full Name ⇕	E-Mail ⇕	User Group ⇕	Reasons Given	Feedback Text ⇕	Deleted On ⇕	Options
▓▓▓▓	▓▓▓▓	Registered User	I don't find this site useful		May 4, 2018	Delete