

Adding and Managing Attachments



Archives

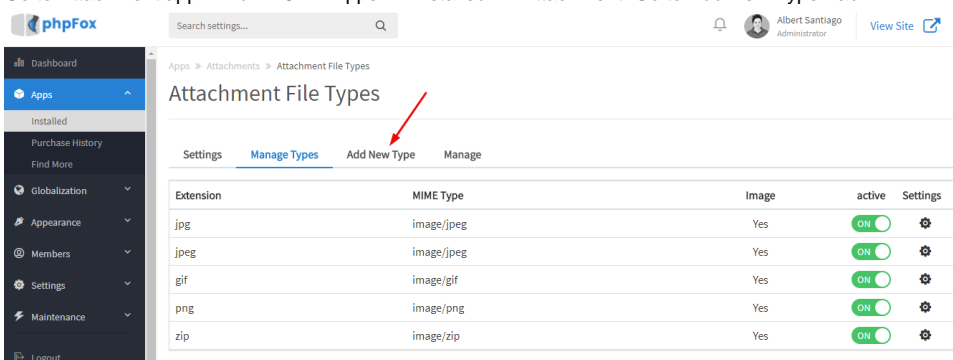
You are using phpFox version earlier than 4.6.0? Please refer instruction for this article [here](#).

The phpFox script gives you full control over attachments. This tutorial will help you learn how to add, edit and manage attachments for your site.

- [Adding Attachment Types](#)
- [Editing Attachment Types](#)
- [Enable or Disable Attachment Types](#)
- [Managing Attachment Thumbnails](#)
- [Managing Thumbnail Size](#)
- [Managing Attachments \(v4.6 and up\)](#)

Adding Attachment Types

- Go to Attachment app in AdminCP > Apps >> Installed >> Attachment. Go to Add New Type Tab



- You'll see a popup with boxes to fill in. We will use .zip as an example of our attachment. You will need to look up the various attachment Mime types in order to add whatever attachments you want to add. For zip, fill it in like this:
 1. Extension - for our example we put zip without a period in the front.
 2. MIME type - for our example it is application/zip.
 3. Image - No as this is not an image type of attachment.
 4. Active - Yes as we want to activate this.
 5. Submit when done.

Apps > Attachments > Add an Attachment Type

Add an Attachment Type

Settings Manage Types **Add New Type** Manage

Add an Attachment Type

Extension 1

MIME Type 2

*Is Image 3 ☐ NO

*active 4 ☒ YES

Editing Attachment Types

- Go to Manage Types tab. Find the attachment you want to edit and click the setting icon and choose Edit.

Apps » Attachments » Attachment File Types

Attachment File Types

Settings **Manage Types** Add New Type Manage

Extension	MIME Type	Image	active	Settings
jpg	image/jpeg	Yes	<div>ON</div>	<div>⚙</div>
jpeg	image/jpeg	Yes		<div>Edit</div> <div>Delete</div>
gif	image/gif	Yes		
png	image/png	Yes	<div>ON</div>	<div>⚙</div>
zip	image/zip	Yes	<div>ON</div>	<div>⚙</div>

- Change the values in the popup as you want them and Submit when done.

Enable or Disable Attachment Types

- Go to Manage Types tab. Toggle button to enable /disable attachment.

Apps » Attachments » Attachment File Types

Attachment File Types

Settings **Manage Types** Add New Type Manage

Extension	MIME Type	Image	active	Settings
jpg	image/jpeg	Yes	<div>ON</div>	<div>⚙</div>
jpeg	image/jpeg	Yes	<div>ON</div>	<div>⚙</div>
gif	image/gif	Yes	<div>OFF</div> <div>Deactivate</div>	<div>⚙</div>
png	image/png	Yes	<div>ON</div>	<div>⚙</div>
zip	image/zip	Yes	<div>ON</div>	<div>⚙</div>

Managing Attachment Thumbnails

- Go to the Settings tab. You can add attachment types to the thumbnail settings so it shows a default icon for each type.

Apps » Attachment » Settings

Settings

[Settings](#)
[Manage Types](#)
[Add New Type](#)
[Manage](#)

Create Thumbnails

gif	✕
jpg	✕
jpeg	✕
png	✕
<input type="text" value="Add a New Value..."/>	<input type="button" value="Add"/>

Define what file extensions we should create thumbnails for when a user uploads an image attachment.

Managing Thumbnail Size

- Scroll down to the Thumbnail sizes and you can change the values to what you want. You might need to tweak your theme to fit in bigger or smaller sizes.

Thumbnail Width/Height

Define the width and height of the thumbnail that will be created after a user uploads an image. If the image uploaded is smaller then the specified width/height it will not create a thumbnail for the image.

Medium Thumbnail Width/Height

Define the width and height of the medium thumbnail that will be created after a user uploads an image. If the image uploaded is smaller then the specified width/height it will not create a medium thumbnail for the image.

Note that the medium thumbnail is displayed on the website instead of the original image to save bandwidth.

Managing Attachments (v4.6 and up)

- Go to Manage tab. You can search for specific attachment name.

Apps » Attachments

Attachments

[Settings](#)
[Manage Types](#)
[Add New Type](#)
[Manage](#)

- You will see a listing of all Attachments below.
 - Attachment list.
 - Delete Attachment.
 - Delete Attachment Popup Yes/No choice.

4. Search for Attachments.

Attachment name

Display

10 per page

Sort by

Recently added

Descending

Submit

4

16 hours ago



File name: 776a345468ed48398cd074f5d599e77f.jpg
By: nadun
Using: Inline

2

November 29, 2017



File name: work_IMG_2396.jpg
By: Admin
Using: Inline

1



File name: IMG_2271.jpg
By: Admin
Using: Inline

3



Tip

Always [clear cache](#) after making any changes.