Managing and Creating User Cancellation Options

(i)

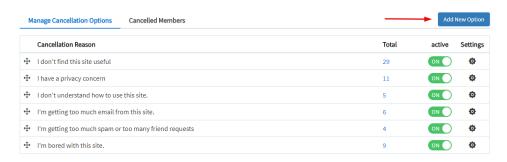
Archives

You are using phpFox version earlier than 4.6.0? Please refer instruction for this article here.

When users cancel their accounts, they can select a reason for doing so. If you want to add, edit or remove those options, this tutorial will help you do that.

- Adding Cancellation Options
- Editing Cancellation Options
- Arranging Cancellation Options
- Click Settings and choose Cancellation Options in the AdminCP

Manage Cancellation Options



Once you open the Cancellation Options, you'll see a list of all of the current Cancellation Options.

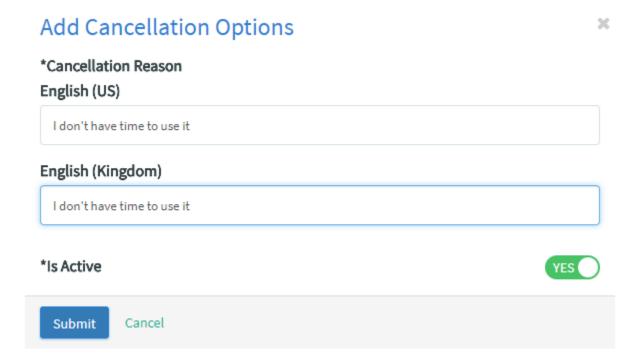
Adding Cancellation Options

Click Add New Option

Manage Cancellation Options

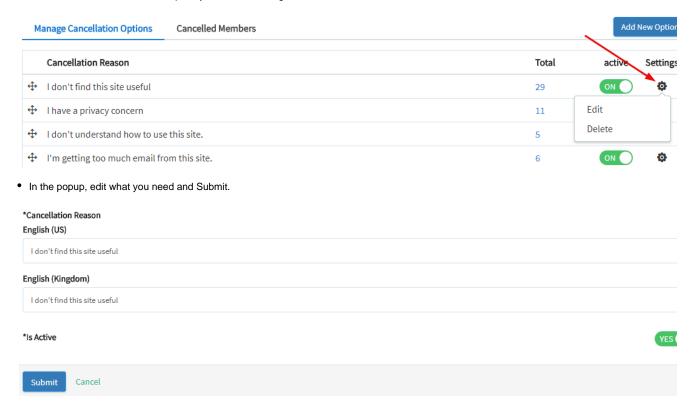
Manage Cancellation Options Cancelle	ed Members			Add New Opti
Cancellation Reason		То	otal ac	ctive Settin
♣ I don't find this site useful		29	9 01	M •
♣ I have a privacy concern		1:	1 01	O
• I don't understand how to use this site.		5	ON	N ♦
♣ I'm getting too much email from this site.	e.	6	ON	•
♣ I'm getting too much spam or too many	friend requests	4	ON	•
♣ I'm bored with this site.		9	ON	M •

• Fill in the fields for the popup to add the option and submit when done.



Editing Cancellation Options

• Click the arrow to the left of the option you want to manage and choose Edit Reason.



Arranging Cancellation Options

• To arrange the options in any order you want, just click to the left and drag them up or down.

Cancellation Reason					
I don't find this site useful					

- ♣ I have a privacy concern
- ♣ I don't understand how to use this site.
- ♣ I'm getting too much email from this site.
- 1'm bored with this site.