

Setup Contact Us form



Archives

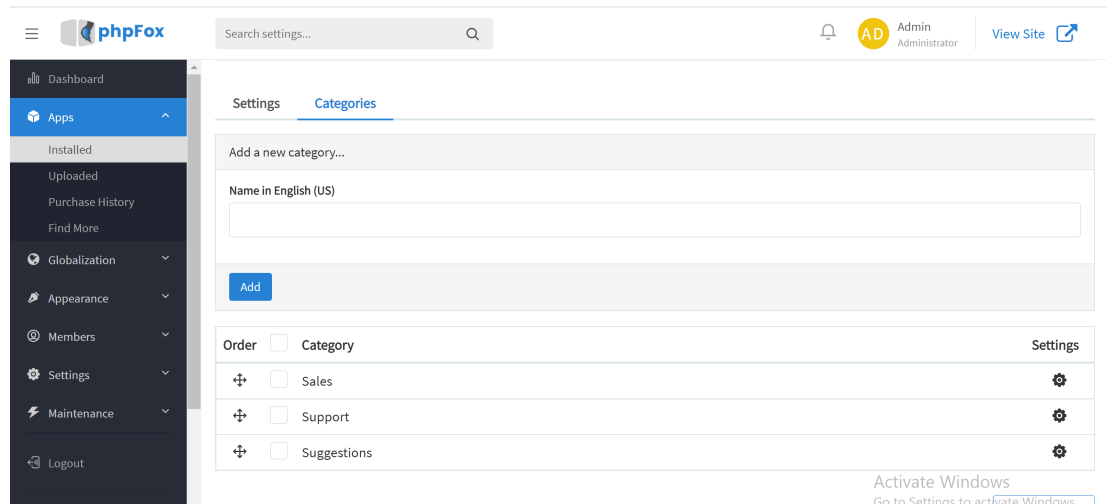
You are using phpFox version earlier than 4.6.0? Please refer instruction for this article [here](#).

In this article, you will be able to learn how to set up the Contact Us form on your site.

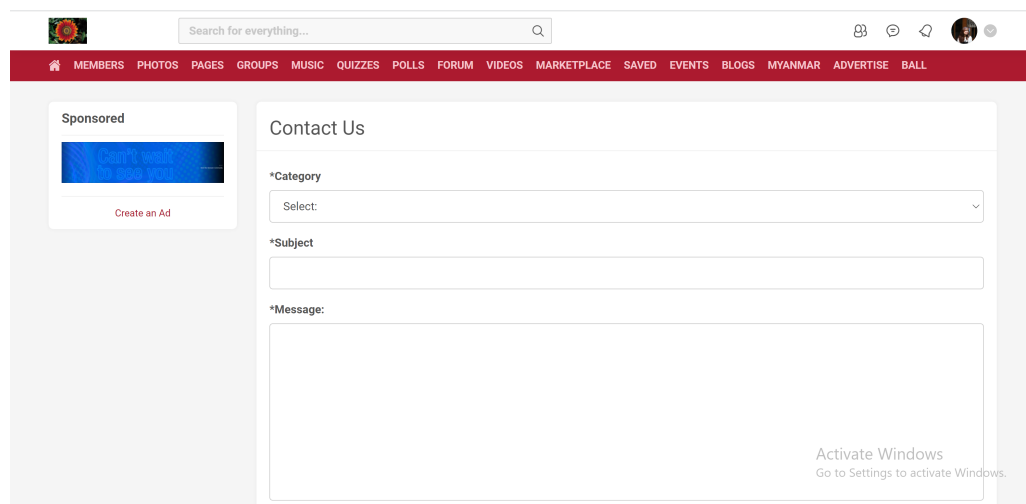
NOTES:

- *Contact Us is one of the important features of your site in order for your members to be able to reach you via this form.*

Contact Us menu by default, is located in the footer section of your site.



Contact Us form looks like this by default



Create an Ad

☐ Send Yourself a Copy
Captcha Challenge

v r b u 6

Type in the verification code above

Submit

* Required Fields

SiteName © · English (US)

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Activate Windows
Go to Settings to activate Windows.

Your members would be able to select a category from this form. A category can be created in the AdminCP.

Category

Select:

Select:

Sales

Support

Suggestions

STEPS in Setting up the Contact Us form in the AdminCP

Login to your AdminCP Account

In the Admin CP, Go to Apps >> Installed >> Contact

phpFox

Dashboard

Apps

Installed

Uploaded

Purchase History

Find More

Globalization

Appearance

Members

Settings

Maintenance

Logout

Search settings...

Activity Points

4.7.8

phpFox

ON

Ad

4.2.9

phpFox

ON

Announcement

4.6.1

phpFox

ON

Attachment

Core

Core

phpFox

ON

Blogs

4.6.8

phpFox

ON

Captcha

4.6.2

phpFox

ON

ChatPlus

4.1.4

phpFox

ON

Comments

4.1.9

phpFox

ON

Contact

Core

Core

phpFox

ON

Egifts

4.6.2

phpFox

ON

Events

4.8.0

phpFox

ON

Facebook Connect

4.6.5

phpFox

ON

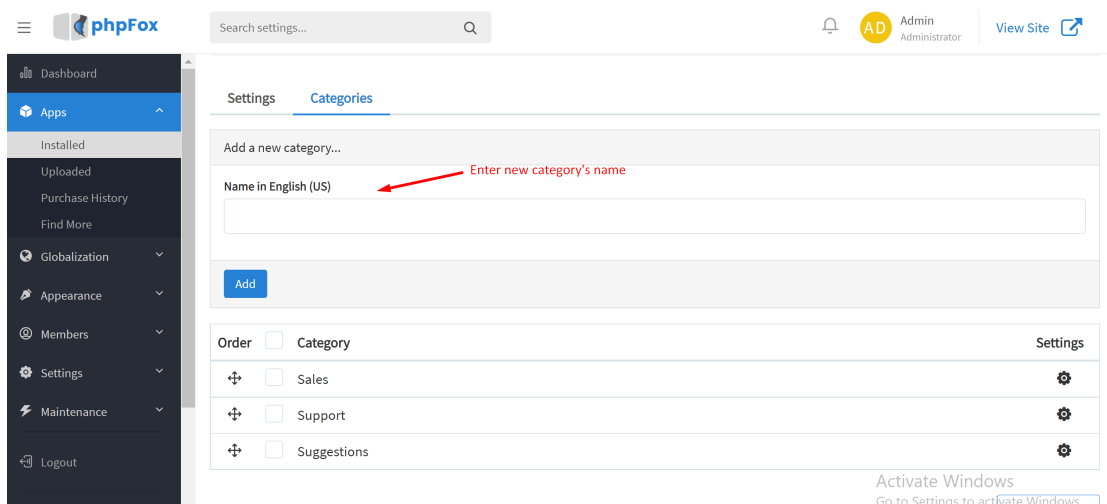
Admin Administrator

View Site

Activate Windows

Go to Settings to activate Windows.

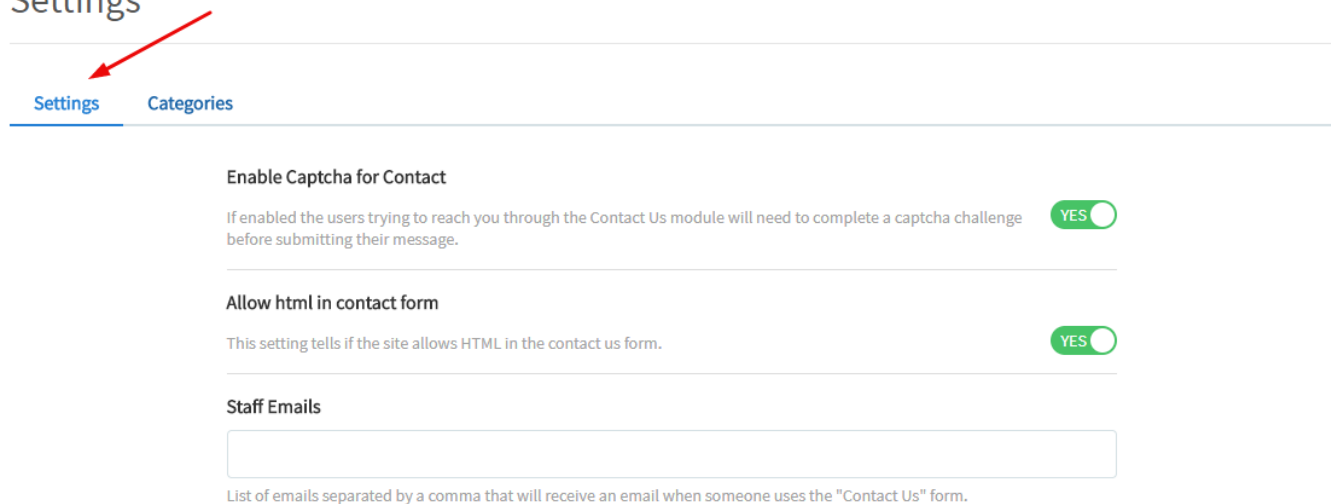
In the Contact App, you will find Categories. You can Add new Category or Edit existed menu here.



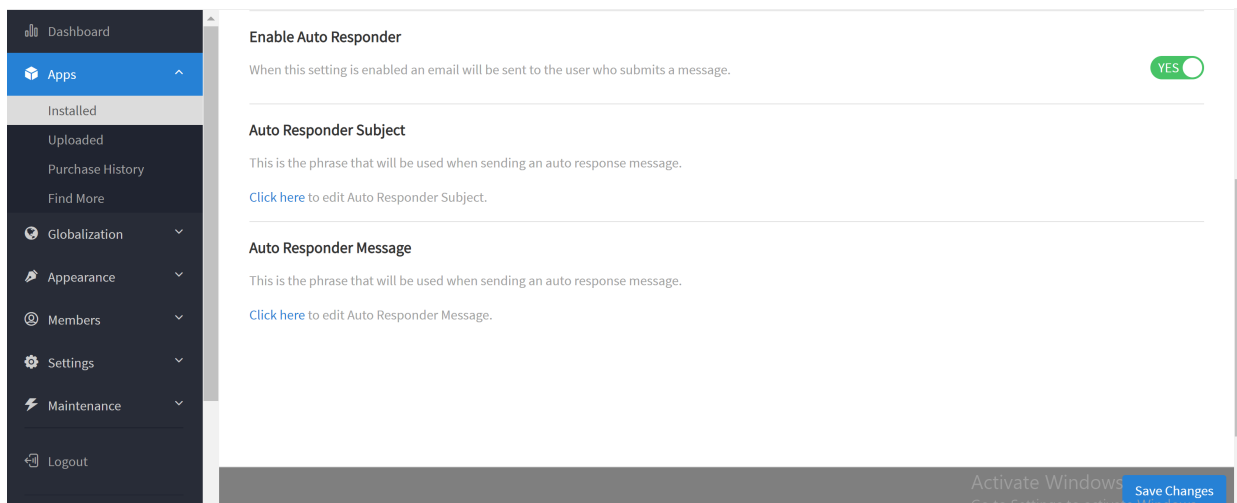
In the Settings section right before the Categories, you'd be able to see some settings as Enable Captcha, Allow HTML, and Staff Emails.

Apps » Contact » Settings

Settings



You can also choose to enable your autoresponder message. set up the Subject and Message phrase.



After everything else's done, just make sure to click the **SAVE CHANGES** button and **CLEAR CACHE** for the settings to take effect.

