

# How to create an Announcement

This assumes you are already logged in as the Admin user and are [logged into the AdminCP](#).

First of all, from your **AdminCP>Apps>Announcement**>Click on **New Announcement**, then a pop-up will appear and you have to fill in all the required information fields include: **Subject, Intro and Announcement Content**.

Apps » Announcement » Add Announcement

## Add Announcement

User Group Settings Manage Announcement **New Announcement**

Add An Announcement

\*Subject in English (US) *First, please choose the Subject for Announcement*

The Times of India

Subject in other languages

\*Intro in English (US) *Fill in the Intro for it also*

Covid situation in India vastly improved, hope countries would ease travel restrictions: MEA

Intro in other languages

Maximum is 500 characters

Activate Windows  
Go to Settings to activate Windows.

Intro in other languages

Maximum is 500 characters

**Announcement Content in English (US)** *Finally is fill in the announcement content*

NEW DELHI: The Ministry of External Affairs Thursday said it hopes that with the Covid-19 situation in India vastly improved, foreign nations would ease travel restrictions from India, and asserted that it is taking up the issue with partners, including in the Gulf. MEA Spokesperson Arindam Bagchi said the government is actively trying to help Indians who need to travel back to various countries across the world. "As we have said earlier, we hope that with the vastly improved Covid situation in India, countries would ease restrictions for travel from India. We have been taking up this issue with foreign partners wherever possible,". Bagchi said when asked about problems being faced by Indians in traveling to other countries, especially Gulf nations. He also said External Affairs Minister S Jaishankar and Minister S Jaishankar and Minister of State for External Affairs V Muralleedharan recently held a meeting with Indian Ambassadors in Gulf countries.

body p

Announcement Content in other languages

Activate Windows  
Go to Settings to activate Windows.

**Note:** Apart from English, you can choose other languages to display the announcement.

Next, let's move to the **Display Options**. First, please enable the **Active** field, then pick up a **Style** that is suitable for the announcement. The platform has 4 typical styles: **Infor**, **Danger**, **Warming** and **Success**. For the feature "**Can Be Closed**", toggle it on if you allow users to close the announcement and toggle it off if you disallow users to close it from the user homepage.

Please do not forget to set up the start **Date and Time** for the announcement.

Dashboard

Apps

Installed

Uploaded

Purchase History

Find More

Globalization

Appearance

Members

Settings

Maintenance

Logout

Clear All Caches

Display Options

active: 1. Choose the Active is Yes YES

Style 2. Scroll this field down to select the Style for the announcement info

Can Be Closed: 3. Select Yes if you allow users could close announcement, No for disallow do that NO

Start Date: 7/9/2021 09 : 00 4. Choose the start date and time

Target Viewers

User Groups: All User Groups

Location: Any

Activate Windows  
Go to Settings to activate Windows.

After that, please set up for **Target Viewers**. You can choose **All User Groups** to public the Announcement for all users or choose **Selected User Groups** to apply it for some specific user of groups. With **Location**, you can bypass it due to it's not a required field. Next is **Gender**, please select **Any** for all genders or you can pick a **typical gender** to see the announcement. Finally is the field **Age Group Between**, choose **All for no age limitation** or you can select an average for it if you want.

Last but not least, click on the button **Add Announcement** to complete the creation.

Target Viewers

User Groups: 1. Select the users of groups could see the announcement All User Groups

Location: 2. You can choose the locaion for the announcement or bypass this field Any

Gender: 3. Pick up any for all genders or you can select a specific gender Any

Age Group Between: 4. Select the average age for the announcement if you want All and All

Add Announcement


Finally, Press this button to complete create the announcement

Activate Windows  
Go to Settings to activate Windows.

Now, please go to the **Front end of your phpFox site** to see the how the announcement displays, kindly note that the announcement is always displayed at the top of the **Member Home Page**.

[MEMBERS](#) [PHOTOS](#) [PAGES](#) [GROUPS](#) [MUSIC](#) [QUIZZES](#) [POLLS](#) [FORUM](#) [VIDEOS](#) [MARKETPLACE](#) [SAVED](#) [EVENTS](#) [BLOGS](#) [MYANMAR](#) [ADVERTISE](#) [BALL](#)

Sponsored







Create an Ad

Friends Online

No friends online.

Featured Photos





The times of India

July 9, 2021

Covid situation in India vastly improved, hope countries would ease travel restrictions: MEA

Read More

Status

Photo

Video

What's on your mind?

Sort by

Shoutbox

April 7, 2021

hellu world

1 like

April 7, 2021

April 26, 2021

Write message

Tips: If you could see your Announcement, please clear All Caches and rebuild Core Theme.