

# Setup Contact Us form

This is an essential feature to allow people to contact you in certain cases. Following this article's instructions, you will know how to set up the Contact Us form on your MetaFox site.

## Contact Us

If you want to contact us with a question directly, please submit your message with the following form.

Category\*

Full Name\*

Subject\*

Email Address\*

Message\*

☐ Send Yourself a Copy

Create

Cancel

Assume that your MetaFox site has been configured Mail settings.

Now, you can go to **AdminCP > App Settings > Contact**. In this page, you can configure email addresses for staffs to receive notification emails when people use the Contact Us form

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Settings

Staff Emails \*

List of emails separated by a comma that will receive an email when someone uses the "Contact Us" form.

Save Changes

Cancel

Click **Save Changes** to save your config.